

TILEHURST PARISH COUNCIL

Serving the Communities of Birch Copse, Calcot, Denefield and Westwood

Tel/Fax: 0118 941 8833

E-mail: clerk@tilehurstpc.co.uk

www.tilehurstparishcouncil.gov.uk

NOTICE OF MEETING

To All Members

You are summoned to attend the Full Council Meeting of **Tilehurst Parish Council** to be held on **Tuesday 9 November 2021** at **7.30 pm** in the **Main Hall, Calcot Centre, Highview, Calcot**

1.

Miss J Major
Clerk of the Council
4 November 2021

AGENDA

1. Open forum –
 - (a) for members of the public
 - (b) for Councillors
2. Apologies for absence
3. Declarations of interest relevant to the Agenda
4. Introduction of candidates for potential co-option to Council
5. To move a motion, without notice, to exclude the public and press. To Resolve that, in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, section 1 (2) that the public and press are excluded and are asked to withdraw for item 7 of the agenda
6. Members to discuss the candidates for co-option and vote upon their acceptance
7. To declare the result of the vote taken under agenda item 7
8. To receive the signed Declaration of Acceptance of Office from each newly co-opted Councillor
9. Approval and Adoption of Minutes of the Council Meeting held on 12 October 2021
10. Approval and Adoption of Minutes of the Extra – Ordinary Council Meeting held on 19 October 2021
11. Matters arising from the Minutes
12. To receive the Clerk's Report
13. Planning -
 - (a) Decisions
 - (b) New applications
 - (c) Eastern Area representation for meetings on 17 November & 8 December 2021
14. District Councillor's Report
15. To receive the maintenance report for October 2021
16. To receive a Budget Forecast report for financial year ending 31 March 2022
17. To review and adopt the Terms of Reference for the Staffing Committee
18. To review and adopt the proposed Code of Conduct

Miss J Major, Clerk of the Council
Parish Office, Highview, Calcot, Reading RG31 4XD

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19. To receive recommendations from the Youth and Community Safety Working party on the following items. Members to discuss and resolve accordingly on the following items:
 - a) The Youth Survey
 - b) Entering into a new contract with Berkshire Youth
20. Budgets - Members are asked to consider and resolve upon the following:
 - a) Approval of the proposed budgets for the 2022/23 financial year
 - b) Approval of the proposed precept demand for the 2022/23 financial year
21. To certify the Community Infrastructure Levy report for 2020-21
22. To consider and adopt the Interim Internal Audit Report for 2021/22
23. To consider the transfer of monies into the CCLA Investment Fund. Members to discuss and Resolve upon the monetary amount to deposit.
24. Members to approve the delegation of authority to arrange deposits to and withdrawals from the CCLA Investment Fund to the Clerk, in consultation with the relevant account signatories.
25. To review the financial position and retrospectively note payments for October 2021
26. Chairman's Remarks
27. Exclusion of public and press. To Resolve that, in view of the confidential nature of the business about to be transacted, pursuant to the Bodies (Admissions to Meetings) Act 1960, section 1(2) that the public and press are excluded and are asked to withdraw for items 27 & 28 on the Agenda