NOTICE OF MEETING

To All Members

You are summoned to attend the Full Council Meeting of **Tilehurst Parish Council** to be held on **Tuesday 12 March 2024** at **7.30 pm** in the **Main Hall, Calcot Centre, Highview, Calcot**

Jacky

Miss J Major
Clerk to the Council
7 March 2024

AGENDA

24/016   Open forum -
    a)   for members of the public
    b)   for Councillors

24/017   Apologies for absence

24/018   Declarations of interest relevant to the Agenda

24/019   Approval and Adoption of Minutes of the Full Council Meeting on 13 February 2024

24/020   Matters arising from the Minutes

24/021   **Potential co-option of Councillor(s)**
    a)   Introduction of candidate(s) for potential co-option to Council
    b)   To move a motion, without notice, to exclude the public and press. To resolve that, in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, section 2 (1) that the public and press be excluded and asked to withdraw for item 24/021 c) on the agenda
    c)   Members to discuss candidate(s) for co-option and vote on their acceptance
    d)   To declare the result of the vote taken
    e)   To receive the signed Declaration of Acceptance of Office from the newly co-opted Councillor(s), if appropriate

24/022   Planning
    a)   Decisions
    b)   New Applications
    c)   Eastern Area representation for the meeting on 10 April

24/023   District Councillors' Report

24/024   To receive the Clerk's Report

24/025   To receive the maintenance report

24/026   To receive an update on the Multi Use Games Area and outdoor gym equipment at the Cotswold recreation ground

24/027　　To receive the Internal Control Audit report for 2023/24. Members to note the report

24/028　　To receive a report on issues with the renovation work carried out in the Jubilee Annexe

24/029　　To receive an update from the Communications Working Group regarding the drafting of a policy for the proposed Facebook page

24/030　　**<u>Resolutions</u>**

24/030-1　To receive a request from the Westwood Farm Community Association for the use of the Cotswold recreation ground on Sunday 1 April to hold an Easter Farm event. Members to discuss and resolve accordingly

24/030-2　To receive a request from Westwood Wanderers Football Club for the use of the Cotswold recreation ground to hold its Annual Presentation Day on 13 July. Members to discuss and resolve accordingly

24/030-3　To receive a request from the Motor Neurone Disease Association for use of the Cotswold recreation ground on Saturday 17 August for a fundraising event. Members to discuss and resolve accordingly

24/030-4　To review and adopt the Financial Regulations. Members to resolve accordingly

24/030-5　To review the Youth Work Partnership Agreement with Berkshire Youth and resolve its acceptance and being signed on behalf of the Council

24/030-6　To receive a report detailing requests for financial donations. Members to consider the requests and resolve upon the donations to be awarded

24/030-7　To review and adopt the Governance and Risk Management Scheme. Members to resolve accordingly

24/031　　To review the financial position and retrospectively note payments for February 2024

24/032　　Chairman's Remarks

24/033　　Exclusion of public and press. To Resolve that, in view of the confidential nature of the business about to be transacted, pursuant to the Bodies (Admissions to Meetings) Act 1960, section 1 (2), the public and press are excluded and are asked to withdraw for items 23/031 and 23/032 on the agenda

PART II

23/034　　To receive a report detailing the recommendations of the Staffing Committee for performance related staff salary increases. Members to discuss and resolve accordingly.