

TILEHURST PARISH COUNCIL

Serving the Communities of Birch Copse, Calcot, Denefield and Westwood

Tel: 0118 941 8833

E-mail: clerk@tilehurstparishcouncil.gov.uk

www.tilehurstparishcouncil.gov.uk

NOTICE OF MEETING

To All Members

You are summoned to attend the Full Council Meeting of **Tilehurst Parish Council** to be held on **Tuesday 3 June at 7.30 pm** in the **Main Hall, Calcot Centre, Highview, Calcot**

Jacky

Miss J Major

Clerk to the Council

29 May 2025

AGENDA

- 25/072 Open forum
 - a) for members of the public
 - b) for Councillors
- 25/073 To note apologies for absence
- 25/074 Declarations of interest relevant to the Agenda
- 25/075 Approval and Adoption of Minutes of the Full Council Meeting on 13 May 2025
- 25/076 Matters arising from the Minutes
- 25/077 Planning
 - a) Decisions
 - b) New Applications
 - c) Planning Appeals
 - d) Eastern Area representation for the meeting on 9 July 2025
- 25/078 To receive the District Councillors' Report
- 25/079 To receive the Clerk's Report
- 25/080 To note the 2024-2025 Annual Parish Council Report

- 25/081 **Finance**
- 24/081-1 To approve and adopt the annual accounts for financial year ending 31 March 2025 including the trial balance and earmarked reserves

- 25/082 **Audits**
- 25/082-1 To review and adopt the Internal Audit Final Report for 2024/25
- 25/082-2 To approve and complete the Annual Governance Statement 2024/25
- 25/082-3 External Audit – Section 2: Approval of the Annual Return Accounting Statement. Members to consider and approve the statement ahead of it being signed by the Chairman and RFO/Clerk
- 25/082-4 To consider and vote on re-appointing Auditing Solutions Ltd as Internal Auditor for 2025/26

Miss J Major, Clerk to the Council
Parish Office, Highview, Calcot, Reading RG31 4XD

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| 25/083 | Resolutions (not relating to Finance or Audits) |
| 25/083-1 | To consider and resolve to renew the Parish Online subscription for 2025/26 |
| 25/083-2 | To receive the updated project list. Members to discuss and agree projects to be delivered before the next financial year |
| 25/083-3 | To give the Clerk delegated authority to work with the solicitor to finalise the draft lease for the Cotswold Sports Centre, ready to be signed at a meeting before the expiry of the Section 25 Notices |
| 25/084 | Chairman's remarks |