

# TILEHURST PARISH COUNCIL

*Serving the Communities of Birch Copse, Calcot, Denefield and Westwood*

Tel: 0118 941 8833

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[www.tilehurstparishcouncil.gov.uk](http://www.tilehurstparishcouncil.gov.uk)

## NOTICE OF MEETING

### To All Members

You are summoned to attend the Annual Council Meeting of **Tilehurst Parish Council** to be held on **Tuesday 12 May 2026 at 7.30pm** in the **Main Hall, Calcot Centre, Highview, Calcot**

*Jacky*

Miss J Major  
Clerk to the Council  
7 May 2026

## AGENDA

- 26/050 To elect a Chairman of the Council for 2026-27 and for the elected Chairman to sign the Declaration of Acceptance of Office
- 26/051 To appoint a Vice-Chairman of the Council for 2026-27 and for the appointed Vice-Chairman to sign the Declaration of Acceptance of Office
- 26/052 Open forum
- a) for members of the public
  - b) for Councillors
- 26/053 To note apologies for absence
- 26/054 Declarations of interest relevant to the Agenda
- 26/055 Approval and adoption of Minutes of the Full Council Meeting on 14 April 2026
- 26/056 Matters arising from the Minutes
- 26/057 Planning
- a) decisions
  - b) new Applications
  - c) Eastern Area representation for the meeting on 3 June 2026
- 26/058 To receive the District Councillors' Report
- 26/059 To receive the Clerk's Report
- 26/060 **Audits**
- 26/060-1 To adopt the Internal Audit Final Report for 2025-26
- 26/060-2 To re-appoint Auditing Solutions Ltd as Internal Auditor for 2026-27
- 26/061 **Resolutions (not relating to Audits)**
- 26/061-1 To approve the list of regular direct debit/standing order payments
- 26/061-2 To appoint four members to the Staffing Committee for 2026-27

Miss J Major, Clerk to the Council  
Parish Office, Highview, Calcot, Reading RG31 4XD

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- 26/061-3 To review representation on outside bodies, working groups and steering groups and approve as necessary
- 26/061-4 To renew the Berkshire Association of Local Councils (BALC) subscription for 2026-27
- 26/061-5 To consider West Berkshire Council's proposal to fund installation of bus shelters before passing ownership to Tilehurst Parish Council. The agreement includes a financial contribution to part-fund maintenance and cleaning for five years before devolving full responsibility to the Parish Council
- 26/061-6 To consider a request to install a memorial bench or plant a memorial tree at Calcot Recreation Ground
- 26/061-7 Members' Bids
- a) To agree in principle, subject to costings, to replace play equipment at Calcot and Turnhams Farm recreation grounds
  - b) To agree in principle, subject to costings, to install a new disability gate at the Cornwell recreation ground
  - c) To give the Clerk delegated authority to finalise and submit the Members' Bids by the deadline, for ratification at the next meeting
- 26/062 To review the financial position and retrospectively note payments for April 2026
- 26/063 Chairman's remarks