

TILEHURST PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 14 June 2022 in the Main Hall, Parish Office, Calcot

Present:

Parish Councillors - Mr K Page (Chairman), Mr C Taylor (Vice Chairman), Mrs J Lane, Mrs T Downes, Mrs R Reynolds, Mrs J Slevin, Mr G Dennis, Mrs S Vickers, Ms A Foster, Mr T Marino

District Councillors - Ms J Stewart, Mr T Linden, Mr R Jones, Mr B Oloko

Public - Two members of the public were present

Mr Page thanked those present for attending, and reminded them that the meeting would be recorded for minute-taking purposes.

22/174 Open Forum

- a) Members of the public – there were no comments or questions
- b) Councillors – there were no comments or questions

22/175 Apologies for absence: Apologies were received from Parish Councillor Mr N Furlong-King, and from District Councillors Mr R Somner and Mr A Williamson

22/176 Declarations of interest: There were no declarations of interest relevant to the agenda.

22/177 Approval and adoption of minutes of the Parish Council meeting held on 10 May 2022: The draft minutes had been circulated before the meeting and were taken as read and signed by the Chairman.

22/178 Matters arising: There were no matters arising from the minutes of the meeting held on 10 May 2022.

22/179 Clerk's report: The Clerk briefly went through the report which had been circulated earlier in the day – see Appendix A.

Mr Oloko joined the meeting.

The Clerk informed those present that she had received a personal injury claim which would be forwarded to the insurance provider. An update would be provided when more information was available.

22/180 Planning:

- a) Decisions – see Appendix B
- b) New applications – see Appendix C
- c) Eastern Area – the Eastern Area Planning Committee scheduled for 22 June had been cancelled. The Clerk would advise members if there was anything relevant on the agenda for the meeting on 13 July in order that the parish could be represented.

Mr Dennis joined the meeting.

22/181 District Councillors' report: The report had been circulated before the meeting.

Ms Stewart gave an update on the Parish Matters section of the report, explaining that undergrowth had been cleared from the path and steps at Clarence Way, and issues with streetlights were being looked into and would be rectified. With regard to the ongoing parking issues on Barton Road, she had requested a report on the inspection visits carried out in 2021, and had also asked that the yellow lines be looked at. The area might be considered for inclusion in the Safer School Streets programme.

Mr Jones said that a group of neighbours from the Stoneham Park development had expressed concern at the removal of the hedge boundary with the estate. The matter had been passed to the Planning Enforcement team.

Mr Linden gave an update on the Fire Authority, and introduced Mr Oloko as a new member of the authority. He also said it looked like the Calcot School redevelopment would be going ahead. The council was now considering the possibility that the Royal Berkshire Hospital could be relocated to a site near Junction 11 of the M4.

Mr Oloko said there seemed to be a social media campaign against large price discrepancies at local petrol stations.

Mr Taylor asked if repairs could be carried out to the fences at Turnhams Farm recreation ground. Ms Stewart would follow up with West Berkshire Council.

Mr Marino had nothing to add.

Congratulations were offered to Mr Jones on becoming Chairman of West Berkshire Council, and to Mr Marino on his joining the Executive.

Ms Stewart and Mr Linden left the meeting.

22/182 Maintenance report: The report had been circulated before the meeting and was noted.

The Clerk explained that the annual RoSPA inspection had been carried out and the information had been transferred to the internal risk assessment. She, the admin assistant

and maintenance officers would visit each site to agree when and by whom the work would be carried out. There were no major issues of concern.

22/183 Football pitches use and charges for the 2022/23 season: A report had been circulated before the meeting.

It was resolved to accept the suggested pitch allocations and to leave the charges at their current level for the 2022/23 season.

22/184 To consider Berkshire Youth having free use of the Jubilee Annexe for the art and youth clubs: It was unanimously agreed that Berkshire Youth would be given free use of the Jubilee Annexe for a trial period in order to run an art club and a youth club on behalf of the Parish Council. The situation would be reviewed in six months' time, in November/December 2022.

Ms Foster asked if other groups, perhaps holiday clubs, could have the free use of the Jubilee Annexe during the summer if Berkshire Youth did not need it.

22/185 Communications working party: There was discussion as to the working party's remit which would include consideration of having a newsletter and/or social media presence. The group's aims would be clarified and agreed at its first meeting.

- a) It was resolved that a Communications working party would be set up to review external communications.
- b) It was resolved that membership would comprise Mr Dennis, Ms Foster, Mr Page, Mr Taylor, Mr Marino (who would liaise with West Berkshire Council). Its first meeting would take place prior to the next Parish Council meeting on 12 July.

22/186 Over-50s coffee club: A report had been circulated before the meeting.

- a) It was resolved that an over-50s coffee club be set up and run on behalf of the Parish Council. There would be no charge to attend for an initial trial period of six months, at the end of which the situation would be reviewed. The Clerk was given delegated authority to spend up to £50 on basic supplies.
- b) The coffee club would be set up and run by members of the existing Annexe Refurbishment Phase Two working party.

22/187 Review the financial position and retrospectively note payments for May 2022: Expenditure was reviewed and retrospectively noted.

22/188 Chairman's remarks: Mr Page reminded those present to let the Clerk know if they would like to participate in the West Berkshire Climate Forum.

Ms Foster suggested that home schooling groups might be given free use of the Jubilee Annexe.

Mr Page confirmed that the Clerk's appraisal had been carried out in two stages and was now complete.

The meeting finished at 8.35pm

The next meeting would be held on Tuesday 12 July 2022

Chairman

Appendix A – Clerk’s report

1.0 Background

1.1 This report provides the council with information about activities undertaken by the Clerk and other team members, and gives updates on other matters of relevance to the council.

2.0 Activity updates

2.1 The Clerk has continued to liaise with the contractors who came back to carry out further snagging work in the Jubilee Annexe. Sofas, tables, etc, have been picked up from Sovereign in Newbury and are now in the annexe.

2.2 Various regular hirers are starting to use the new facility on a regular basis.

2.3 As agreed, the Clerk has bought art supplies and helped Berkshire Youth set up its new art and youth clubs. She has also been involved in liaising with potential volunteers to assist in running the clubs.

3.0 Audit and financial matters

3.1 The date of the public rights of inspection of the unaudited accounts has been set up and will run from Monday 13 June to Friday 22 July 2022.

3.2 The Annual Governance and Accountability Return (AGAR) has been submitted, and the audit will commence when the public inspection period has closed.

4.0 Other matters

4.1 The Clerk attended the District Parish Conference.

4.2 The Clerk has received Notice, from West Berkshire Council, relating to a new Tree Preservation Order for Land to the rear of 15 to 26 Halpin Close, Calcot.

4.3 The West Berkshire Bus Survey 2022 is open until midnight on Sunday 3 July 2022. Information about completing it has been circulated to councillors.

5.0 Further reports

5.1 The Clerk will provide further updates at the meeting, should this be necessary.

5.2 Members are asked to note this report.

Appendix B – Planning decisions

22/00729/HOUSE	<u>26 Gatcombe Close, Calcot</u> Proposed erection of a detached garage	Granted
22/00696/HOUSE	<u>65 Fairford Road, Tilehurst</u> Removal of existing garden building and shed and replacement with detached building for ancillary residential accommodation	Granted
22/00050/HOUSE	<u>24 Oregon Avenue, Tilehurst</u> Single storey side extension	Granted
22/00413/HOUSE	<u>57 Longworth Avenue, Tilehurst</u> Demolition of detached garage. Construction of two storey extension to form integral garage, kitchen extension, first floor bedroom and en suite. Internal alteration to ground floor. Changing flat roof existing to pitched at rear	Granted
22/00647/HOUSE	<u>277 Overdown Road, Tilehurst</u> Demolition of existing attached garage and construction of two storey side extension to form new store and wc/shower and dining room, ground floor, additional bedroom and bathroom first floor with other internal alterations	Granted

Appendix C – New Planning applications

1. 22/01139/FULD 44 Langley Hill, Calcot
Proposed demolition of existing dwelling house and erection of a new four bedroom family home including bin and cycle storage at 44 Langley Hill

This Council has no objections to the proposal but notes that work seems to have started at the site.

2. 22/01217/HOUSE 245 Overdown Road, Tilehurst
Single and two storey rear extension

This Council has no objections to the proposal.

3. 22/01186/FULD 1 Westwood Row, Tilehurst
Construction of 2no detached 4-bedroom dwellings within the curtilage with associated external works. Demolition of the existing garage, garden lobby and utility. Construction of a replacement detached garage with associated external works. A single storey rear extension to the existing dwelling with associated internal alterations, and a loft conversion with rooflights to the front and rear.

This Council has no objections to the proposal subject to comments of Highways Officer being adhered to. It was noted that the proposed new dwellings are not in keeping with other properties in the area

4. 22/01184/HOUSE 3 Meadowside, Tilehurst
Conversion of existing loft space into third bedroom and cloakroom with access staircase insertion of roof windows

This Council has no objections to the proposal.

5. 22/01300/HOUSE 18 Elder Close, Tilehurst
Single storey rear extension to create a ground floor disability wet room

This Council has no objections to the proposal.

6. 22/01376/HOUSE 99 Cotswold Way, Tilehurst
Single storey front and two storey side extension

This Council has no objections to the proposal.